

Privacy Policy

Hopewell Hotel (Wanchai) Management Limited ("we", "our" or "us") respects your privacy and commits to comply with the data protection principles and the requirements of the Personal Data (Privacy) Ordinance (Chapter 486 of the Laws of Hong Kong Special Administrative Region).

Information Collection, Use, and Sharing

We shall occasionally collect personal data from you and such data will be processed for the specific purpose given at the time or for any purpose provided for in this policy. Such purposes may include fulfillment of your specific requests or applications relating to our services, jobs, etc., the processing of your complaints, enquiries or feedback, or the identification and verification of you as a user. The provision of personal data or any information is voluntary. We might be unable to process your request if you do not provide us with complete information.

We shall use your personal information to respond to you, regarding the reason you contacted us. We will not share your personal information with any third party outside our organisation without your prior consent unless permitted or requested by law.

Data Retention

Personal information you provided to us will only be retained for such period as may be necessary for the carrying out of the purposes referred to in this policy or as otherwise specified at the time of collection.

Personal Information Access and Correction

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the [email](#):

- ▶ See what data we have about you, if any;
- ▶ Change/correct any data we have about you;
- ▶ Have us deleted any data we have about you; and
- ▶ Express any concern you have about our use of your data.

Security

We shall take precautions to protect your personal information. When you submit sensitive information to us via the website, your personal information is protected both online and offline. You can verify this by looking for a closed lock icon from your website browser, or looking for "https" at the beginning of the address of the web page.

Besides using encryption to protect sensitive information from online transmission, we also protect your information offline. Only those employees who need your personal information to perform a specific job for the purpose you provide us with such information (for example, job application or customer service) are granted access rights to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

Cookies

We shall use "cookies" on our website. A cookie is a piece of data stored on a website visitor's hard drive to help us to improve your access to our website and identify repeat visitors to our website. For instance, when we use a cookie to identify you, you would not have to log in a password again, thereby saving time on our

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website. Cookies can also enable us to track and target the interests of our users to enhance the experience on our website. Usage of a cookie is in no way linked to any personally identifiable information on our website.

Links to other websites

Our website may from time to time contain links to other websites of interest. However, once you have used these links to leave our website, you should note that we do not have any control over the other websites. Hence, we are not responsible for the protection and privacy of any information which you provide whilst visiting such websites and such websites are not governed by this policy. You should exercise caution and look at the privacy statement applicable to the websites in question.

If you feel that we are not abiding by this policy, you should contact us immediately via telephone at (852) 2620 3000 or email at enquiry@hopewellhotel.com

We may change this policy from time to time by updating this page without notice in advance. You should check this page from time to time to ensure that you are aware of those changes.

In case of any inconsistency or conflict between the English version and versions of other languages, the English version shall prevail.